

# ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

## **MINUTES Board Meeting September 30, 2014**

The Alabama Board of Examiners of Landscape Architects met on Tuesday, September 30, 2014, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct regular business. The following members were in attendance: Mr. Larry Bates (Chairman) and Ms. Lea Ann Macknally (Secretary). Board member absent was Ms. Lois S. Mash. Also in attendance were Mr. Keith Warren (Executive Director), Renee' Reames (Executive Secretary to Mr. Warren) and Ms. Leigh Moorner. A quorum was established and the meeting was called to order at 11:16 a.m.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at [www.abela.alabama.gov](http://www.abela.alabama.gov)

The minutes from the March 19, 2014 and May 9, 2014 Board meetings were presented to the Board members for their review. A copy of the minutes was provided to the Board prior to the meeting.

Ms. Macknally made a motion to approve the March minutes as presented. The motion was seconded by Mr. Bates and unanimously approved by the Board (available for viewing in the Board's Official Book of Minutes).

Ms. Macknally made a motion to approve the May 9, 2014 meeting minutes as presented. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Mr. Warren presented the Operations Plan for FY 2015 (available for viewing in the Board's Official Book of Minutes). Following a review of the line item budget, he indicated that the travel line item would be adjusted. He reported that the Board had an increase in licensees, totaling 264 licensee. Ms. Macknally moved to accept the Operations Plan for FY 2015, with the modifications discussed. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Mr. Warren reported on the CLARB meeting he attended and the Board expressed interest in being represented at the annual and mid-year meetings.

Mr. Warren reported on the legislation proposed during the 2014 session. The Board unanimously agreed to pursue the Bill in the upcoming 2015 legislative session as previously written. Mr. Warren reported that he would have the legislative staff member pursue and follow the legislation.

Mr. Warren reported that an inquiry had been received about whether the Board required a Certificate of Authority (COA). The Board referred to 34-17-4 in the statute about a COA being required when the name *landscape architect* was used in the name of the company. Mr. Warren reported that he had spoken with other State board that require COAs and consideration was given to having branch offices in the State and the responsible person in state vs. company president out-of-state.

The Board agreed to seek the legal counsel's advice on ramifications of keeping the rule pertaining to COAs. The Board asked Mr. Warren to research the number of licensees that had *landscape architect* in their company name and if the licensee is an officer of the company. Mr. Warren reported that 31 licensees had *landscape architect* in the name of their company and he would obtain information from surrounding states (GA, MS, TN, FL and NC) and CLARB concerning COAs. The Board agreed, after obtaining additional information, to consider whether to include changes to COAs in the proposed 2015 legislative bill.

The Board reviewed the Annual Report to the Governor dated September 30, 2014 and Ms. Macknally moved to accept the Report. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Mr. Warren reported that an appeal had successfully been filed on the Bostick case and the case was pending.

Mr. Bates reported that the Board had discussed establishing a Legacy Program to preserve the history of the Board's creation and to have repository information about the start of the profession in Alabama. The Board had discussed having the history information deposited at Aldridge Gardens in Hoover, Alabama, which would consist of individual registration information, resumes, pictures, portfolio information. The Board discussed having a consultant employed to complete this project and Ms. Macknally moved to pursue a Professional Services contract with Leigh Moorner, not to exceed \$500, to gather material for the Legacy Project and to purge records for archiving. The motion was seconded by Mr. Bates and unanimously approved by the Board.

The Board discussed the CE Committee composition. Ms. Macknally made the motion that Rip Weaver, Sharon Deep-Nelson, Duane Pritchett continue to serve on the CE Committee. The motion was seconded by Mr. Bates and unanimously approved by the Board.

The Continuing Education Report was deferred until the Spring Board meeting, when the White Paper would be reviewed and the CE Committee members would be invited to attend the meeting.

Ms. Macknally recommended that the director of the ASLA-Alabama Chapter be invited to attend the next Board meeting to provide an update on ASLA activities.

The Board discussed modifying the format of the Board's website. Mr. Warren indicated that he would email to the Board members example of other state boards' websites to consider.

The next regularly scheduled Board meeting is tentatively scheduled in April, 2015.

The Board discussed having the next meeting in Birmingham. Reminder notices will be sent to the Board, prior to the meeting, indicating the location of the meeting.

There being no further business, Mr. Bates adjourned the meeting at 12:31 p.m.

Respectfully Submitted,

Lawrence L. Bates  
*Chairman*

Keith E. Warren  
*Executive Director*

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