

ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES Board Meeting April 20, 2016

The Alabama Board of Examiners of Landscape Architects met on Wednesday, April 20, 2016, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct regular business. The following members were in attendance: Mr. Larry Bates (Chairman) and Mrs. Lois Mash. Board member not in attendance was Mrs. Lea Ann Macknally. Also in attendance were Ms. Leigh Moorner (Board Administrator) and Ms. Renee' Reames (Executive Secretary to Mr. Keith Warren, Executive Director, and serving as recording secretary). A quorum was established and the meeting was called to order at 10:18 a.m.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.abela.alabama.gov

The adoption of the minutes from the previous meeting held on October 14, 2015 were deferred until the next Board meeting.

The Board reviewed the Executive Director's Report (copy filed in the Office Book of Minutes). The Board commented on the current number of licensees (242) and increase in fund balance. Ms. Moorner presented the Administrator's Report on administrative and licensing activities. She reported that the latest LARE (exam) results from CLARB were not yet available to report.

Ms. Moorner reported that she had met with ISD about updating the Board's website, and the Board asked to review similar websites. Mr. Bates adjourned the meeting at 10:35 a.m. to allow staff an opportunity to print examples from other Board's website. Mr. Bates reconvened the meeting at 10:41 a.m. and continued discussions concerning proposed changes to the Board's website.

Ms. Moorner presented for the Board's approval the proposal from ISD to make changes to the Board's website. Ms. Mash made a motion to accept the \$2,625 proposal from ISD. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Ms. Moorner reported that Mr. Warren was finishing the draft of a brochure for the Board's review. The Board discussed distribution of the brochure to other groups, e.g. ASLA, municipal building officials, selected officials of ADOT, etc.

Ms. Marsh reported that she planned to attend the ALSA meeting in Washington D.C.

Mr. Bates reminded the members to file their 2015 Statement of Economic Interest.

Ms. Moorer reported that she participated in several CLARB webinars, including:

Social Media – After some discussion, it was the consensus of the Board to move forward and create a Facebook page for ABELA.

Task Analysis – The regularly scheduled Task Analysis survey was sent to State Boards participating in CLARB. Ms. Moorer will forward the survey to licensees. Mr. Bates and Ms. Mash agreed to participate.

Ms. Moorer presented a legislative update and the members reviewed the summary concerning the licensing Board as it related to SB 98 sponsored by Senator Whatley (copy filed in the Board's Official Book of Minutes).

Mr. Bates reported on the Bostick case. Ms. Mash made a motion to not pursue the case any further. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Ms. Reames presented that Administrative Services contract for renewal. Ms. Mash made a motion to approve the Administrative Contract with Warren & Company for an additional year without any changes. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Ms. Reames presented the Legal Services contract by the Attorney General's Office at a rate of \$150 per hour. Ms. Mash made a motion to approve the contract at the proposed fee and to request a lower rate fee. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Board in-state travel vouchers were submitted by members present and submitted for processing.

Ms. Moorer presented for the Board's approval and signature the applications for licensing. It was the consensus of the Board to ratify the approval of these applications as previously approved by the Board members and signatures were affixed (list filed in the Board's Official Board of Minutes).

There being no further business, Mrs. Mash made a motion to adjourn the meeting at 11:24 a.m. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Respectfully Submitted,

Lawrence L. Bates
Chairman

Keith E. Warren
Executive Director

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