

# ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

## MINUTES - DRAFT

### Board Meeting

November 9, 2016

The Alabama Board of Examiners of Landscape Architects met on Wednesday, November 9, 2016, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct regular business. The following members were in attendance: Mr. Larry Bates (Chairman) and Mrs. Lea Ann Macknally. Board member not in attendance was Mrs. Lois Mash. Also in attendance were Mr. Keith Warren, Executive Director, Ms. Leigh Moorner (Board Administrator) and Ms. Renee' Reames (Executive Secretary to Mr. Keith Warren, Executive Director, and serving as recording secretary). A quorum was established and the meeting was called to order at 10:03 a.m.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at [www.abela.alabama.gov](http://www.abela.alabama.gov).

Board in-state travel vouchers were submitted by members present and submitted for processing.

The minutes from the April 20, 2016 Board meeting were presented to the Board members for their review. A copy of the minutes was provided to the Board prior to the meeting. Ms. Macknally made a motion to approve the April minutes as presented. The motion was seconded by Mr. Bates and unanimously approved by the Board.

The minutes from the October 14, 2015 Board meeting were presented to the Board members for their approval. These minutes were presented at the April meeting and deferred. Ms. Macknally made a motion to approve the April minutes as presented. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (copy filed in the Office Book of Minutes). He reported on the number of licensees (259), noting that the number had decreased from three years ago. Mr. Warren reviewed the Operations Plan for FY 2017 and line item budget and indicated that the fund balance was up. Ms. Macknally made a motion to approve the FY 2017 Operations Plan. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Ms. Moorner presented the Administrator's Report on administrative and licensing activities performed by the staff. She indicated that photographs of examples of landscape architect services were needed for the Board recently updated website. Also discussed by the Board were items reviewed at the recent CLARB meeting which Ms. Moorner attended. Further discussion on the CLARB meeting was deferred until later in the meeting.

Mr. Warren reported on the status of the Bostick case. Ms. Macknally made a motion to set aside the April 23, 2013 Order of the Board, consistent with the Montgomery County Circuit Court Judge's Order to dismiss the complaint. The motion was seconded by Mr. Bates and unanimously approved by the Board. The Board agreed that no disciplinary action would be posted on the Board's website and a copy of the Board's action in the form of a Final Order would be sent to CLARB.

The Board reviewed a copy of the brochure entitled *Mississippi Building Official's Guide to Landscape Architecture Requirements*, published by the Mississippi State Board of Architecture. The Board reviewed proposed narrative to create a similar brochure and agreed to submit any recommendations to Mr. Warren, so that the brochure could be finalized at the next Board meeting.

Ms. Moorer reported on items discussed at the CLARB meeting. The Board discussed advancements in national programs in the middle schools and student intern programs. Ms. Macknally reported on similar activities in the Birmingham area.

Mr. Bates reported that he had participated in the CLARB regulatory impact webinar and discussed of the outcome of the North Carolina Dental Board ruling. Mr. Warren commented on the Board's regulatory authority and jurisdiction stated in the Board's statute.

Mr. Warren reported that the proposed legislation did not pass. He recommended that the Board postpone proposing legislative changes until the 2018 Legislative Session, and asked that the Board continue to consider any other changes that they wish to propose to the legislature.

Mr. Warren reminded the Board that election of Board officers were due, which had been a deficiency in the last audit of the Board. Ms. Macknally moved that the Board officers remain the same, with Mr. Bates as chair and Ms. Macknally as Secretary. The motion was seconded by Mr. Bates and unanimously approved by the Board.

Ms. Moorer presented for the Board's approval and signature the applications for licensing. Ms. Macknally moved to ratify the approval of these applications as previously reviewed and approved by a Board members. The motion was seconded by Mr. Bates and unanimously approved by the Board. Signatures were affixed and a list of applicants was filed in the Board's Official Board of Minutes.

The Board discussed the recent award of an Alabama municipal project to an out-of-state University's Department of Landscape Architect. It was noted by the Board that no Alabama licensed landscape architect was affiliated with the project, and discussed if this project qualified as an exemption under the Board's statute. It was further noted that the matter was being reviewed by a local university and that the Board had not received a complaint on this matter.

Mr. Bates announced that the next meeting of the Board would be determined through a poll of its members.

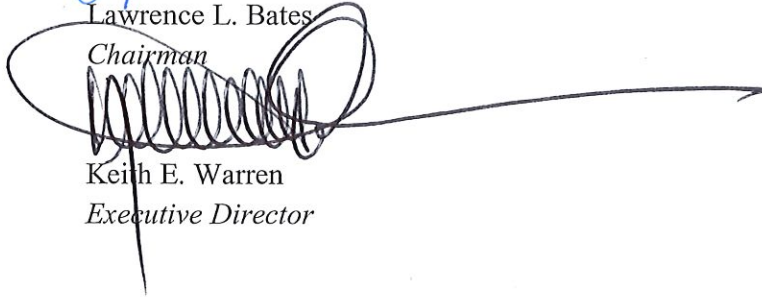
There being no further business, Mr. Bates adjourned the meeting at 11:20 a.m.

Respectfully Submitted,



Lawrence L. Bates

*Chairman*



Keith E. Warren

*Executive Director*

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